

**NEW JERSEY INSTITUTE OF TECHNOLOGY**  
**CAREER DEVELOPMENT SERVICES**  
**Community Service Programs**  
**STUDENT TIME SHEET**

Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Site Assignment: \_\_\_\_\_

Pay Period: from \_\_\_\_\_ to \_\_\_\_\_

| DATE | DAY              | TIME IN | TIME OUT | TOTAL HRS | Site Supervisor Signature |
|------|------------------|---------|----------|-----------|---------------------------|
|      | <b>Sunday</b>    |         |          |           |                           |
|      | <b>Monday</b>    |         |          |           |                           |
|      | <b>Tuesday</b>   |         |          |           |                           |
|      | <b>Wednesday</b> |         |          |           |                           |
|      | <b>Thursday</b>  |         |          |           |                           |
|      | <b>Friday</b>    |         |          |           |                           |
|      | <b>Saturday</b>  |         |          |           |                           |
|      | <b>Sunday</b>    |         |          |           |                           |
|      | <b>Monday</b>    |         |          |           |                           |
|      | <b>Tuesday</b>   |         |          |           |                           |
|      | <b>Wednesday</b> |         |          |           |                           |
|      | <b>Thursday</b>  |         |          |           |                           |
|      | <b>Friday</b>    |         |          |           |                           |
|      | <b>Saturday</b>  |         |          |           |                           |

Total Amount of Hours Worked: \_\_\_\_\_

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Student Signature

Date

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Program Coordinator

Date